

Academic Senate  
November 17, 2010  
Approved Minutes

AS President Scott Rippy called the meeting to order at 3:07 pm

**Members Present:** Debbie Bogh, TL Brink, Tom Bryant, Ken Bryson, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, James Holbrook, Denise Hoyt, JoAnn Jones, Liz Langenfeld, Damaris Matthews, Jessica McCambly, Meridyth McLaren, Bob O'Toole, Scott Rippy, Gary Williams, Sherri Wilson

**Members Absent:** Robert Brown, Gwen DiPonio, Kim McCormick, Snezana Petrovic,

**Guests:** Cheryl Marshall, Rebecca Warren-Marlatt, Howard Starbuck

**I. Request for changes**

- A. Add information/action to top of agenda
- B. Add Resolution regarding duties of faculty chairs (15 minutes)
- C. Add Grant application through Gates Foundation (15 minutes)
- D. Add Appointment of faculty to chancellor screening committee (5 minutes)

**Motion:** To add the proceeding items to the agenda (Holbrook, Brink, MSC)

**II. Reports**

- A. Administrative Report  
Cheryl Marshall reported
  - 1. \$25.4 billion shortfall in state budget. Funding for K-14 will reduce by 2 billion. Impact for us – cuts likely – may take back 126 million set aside for growth.
  - 2. Provided update of progress/current state of Educational Master Plan. 128 action items – 78 underway – 17 completed  
Will be on the agenda in two weeks – please review and provide comments and feedback.
  - 3. Received the unofficial draft of the accreditation visit. Appears to be very positive and complimentary.
- B. Treasurer's Report  
None
- C. CTA Report  
Luncheon was today. CTA has sent a letter to the district for legal clarification of SLOs.
- D. Classified Senate Report  
None
- E. Student Senate Report  
Put together 30 Thanksgiving baskets for EOPS students. Are planning for their fall retreat.
- F. Academic Senate President's Report

1. 9.04 directed to vote against – about CLEP – resolution passed
2. Adopt and publicize template passed
3. Defining student success – also passed
4. Question about the library paper – lots of discussion but it did pass.
5. 20/20 vision for student success paper - focus is on increasing community college completion. From 1 in 10 to 1 in 4. 1440 – should help with this – it is a transfer degree. E-mails with the writer: How is this possible with cuts? Legislation would require the state to fund growth. Things not good now, but long range growth should be good.
6. Robert's Rules Moment: Motion to Table pg. 201– often misused. It is a call to lay on the table. To put a discussion down when something immediate urgency comes up. There is a motion to postpone – either indefinitely or for a specific amount of time. Calling for the question pg. 189 – is a call for a vote on the previous motion – requires a 2/3 vote.

### III. **Approval of Minutes**

A. November 3, 2010

**Motion:** To accept minutes (O'Toole, Langenfeld, MSC)

### IV. **Old Business**

A. At-risk Programs Procedure

### V. **New Business**

A. AB 1440 – Transfer Degrees

This has been passed into law. CID website is creating models for these degrees.

*Discussion:* Does this mean that eventually this would be the only degree – exclude all others. No – for some of the majors they are already this way. This may not fit for all degrees. Law does not require that ALL Cal States accept the degree. May be accepted into the system but not given the credit at the campus of their choice. Is GPA overall or only on transferred courses? Overall. Can this be done by Fall 2011? The curriculum chair and the chancellor are aware of this requirement and have created a fast track process to get these done.

Needs to be discussed at Chairs on Friday. Which of our majors are the biggest transfer majors? Business, Math, many of the sciences

Need faculty from at least 2 disciplines to get together and get started on these degrees. Need to have a training meeting with all faculty and then break down into disciplines and write the plan.

Where do we want to go next? Take to chairs.

B. Resolution: Necessity for Professional Tasks – First Reading

What are our practices that make sure we are serving students? Are Annual Plan and SLO's peripheral? Sounds like a teenager demanding for proof of why?

Document is clear.

In 4<sup>th</sup> whereas, change 'unnecessary' to 'yield no tangible results'.

In 2<sup>nd</sup> – take out such as SLO's, program review – to make it more general.

Put the second resolved first –the resolved need to follow the order of the whereas.

2<sup>nd</sup> resolved – remove – does not add anything to the document

C. Process for documenting feedback

In the state of CA, any formal discussion about documents and policies is done in writing. The comments are available to be viewed by anyone who wishes. Each document has multiple boxes for comments from readers and approval bodies. It does not change the approval process, it simply lets everyone know what everyone said about a document or process. Not everything needs to follow this process – that would be cumbersome. It does make it easier to maintain minutes. It works well in the legislative process, works well for EMS – suggesting that this would be a reliable process for us as well.

Need to clarify when we use this: if it has to do with a standard setting process, any hinged or interdependent document. Can actually shorten the timeline of the process since everyone is aware of what other people are doing.

Suggestion to write a formal statement and guidelines for how and when. A

**Motion:** To not meet on Dec. 15 (O'Toole, Hanley, MSC)

D. Resolution F10-03

Resolution was read. Comments included – 4<sup>th</sup> whereas – change to is inappropriate for distribution. How can we recommend hiring a clerical position? We should only recommend to hire faculty. Recommending to buy software is not part of the current priorities. Suggestion was to hire temporary clerical help during that time period. Remove the last resolve.

How does an individual request something from this campus? Can we as a senate make a request for something that requires money?

E. Gates Foundation grant

Cheryl Marshall distributed a flyer with information about the grant.

Need to add to a future agenda, how to deal with quick turn around of signing these documents. Our policy should not be restrictive.

**Motion:** To approve signing (Holbrook, Jones, MSC)

F. Faculty appointee – Chancellor hiring committee

Many have volunteered

**Motion:** To appoint Jim Holbrook (Hendrickson, Brink MSC)

VI. **Announcements**

First art exhibit today.

VII. **Statements from the public** (including faculty and staff)

VIII. **Adjourn**

The meeting was adjourned at 5:03 pm.

Respectfully submitted,  
Meridyth McLaren, Secretary